



**BID BULLETIN NO. 3**  
**For LBP-HOBAC-ITB-GS-20170403-01**

**PROJECT** : **Two (2) Years Security Guard Services for Various  
LANDBANK Branches and Extension Offices**

**IMPLEMENTOR** : **Procurement Department**

**DATE** : **August 31, 2017**

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This Bid Bulletin is issued to modify, amend or clarify items in the Bid Documents. This shall form an integral part of the Bid Documents.

The modifications, amendments or clarifications are as follows:

- The template for the computation of prices (Annex F), Section VII (Specifications) and Checklist of the Bidding Documents (Items 3.h & 6) have been revised. Please see attached Annexes F-1 to F-7, F-20 to F-25 and the revised specified sections of the Bidding Documents.

  
**ROSEMARIE S.J. MIRANDO**  
Officer-In-Charge  
Procurement Department

# Specifications

<b>Specifications</b>	<b>Statement of Compliance</b>																																	
<p style="text-align: center;"><b>Two (2) Years Security Guard Services for Various LANDBANK Branches and Extension Offices</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 10%; text-align: center;">Lot No.</th> <th style="width: 70%; text-align: center;">Area</th> <th style="width: 20%; text-align: center;">No. of Guards</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">1</td><td style="text-align: center;">North National Capital Region (NCR)</td><td style="text-align: center;">157</td></tr> <tr><td style="text-align: center;">2</td><td style="text-align: center;">South National Capital Region (NCR)</td><td style="text-align: center;">159</td></tr> <tr><td style="text-align: center;">3</td><td style="text-align: center;">LANDBANK Plaza and Other Installations</td><td style="text-align: center;">126</td></tr> <tr><td style="text-align: center;">4</td><td style="text-align: center;">Region XII</td><td style="text-align: center;">152</td></tr> <tr><td style="text-align: center;">5</td><td style="text-align: center;">Region III-A</td><td style="text-align: center;">89</td></tr> <tr><td style="text-align: center;">6</td><td style="text-align: center;">Region IV-B</td><td style="text-align: center;">91</td></tr> <tr><td style="text-align: center;">7</td><td style="text-align: center;">Region IV</td><td style="text-align: center;">76</td></tr> <tr><td style="text-align: center;">8</td><td style="text-align: center;">Region V</td><td style="text-align: center;">86</td></tr> <tr><td style="text-align: center;">9</td><td style="text-align: center;">Region III-B</td><td style="text-align: center;">62</td></tr> <tr><td style="text-align: center;">10</td><td style="text-align: center;">Region II</td><td style="text-align: center;">73</td></tr> </tbody> </table>	Lot No.	Area	No. of Guards	1	North National Capital Region (NCR)	157	2	South National Capital Region (NCR)	159	3	LANDBANK Plaza and Other Installations	126	4	Region XII	152	5	Region III-A	89	6	Region IV-B	91	7	Region IV	76	8	Region V	86	9	Region III-B	62	10	Region II	73	<p style="text-align: center;"><b>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each specification.</b></p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of <b>ITB Clause 3.1(a)(ii)</b> and/or <b>GCC Clause 2.1(a)(ii)</b></p> <p style="text-align: center; margin-top: 20px;"><b>Please state here either “Comply” or “Not Comply”</b></p>
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Per attached Revised Terms of Reference (8 pages).

The following documents shall be submitted inside the eligibility/technical envelope:

- a) Revised Terms of Reference signed in all pages by authorized representative/s.
- b) Certified true copy of valid and current License to Operate issued by PNP-SOSIA.
- c) **Latest Certification of No Derogatory Records issued by the PNP-SOSIA/Regional-SOSIA/PADPAO.**
- d) Notarized certification from the bidder stating that:
  - i. It has at least five (5) years experience in providing security services since 2011;
  - ii. It has rendered security services to a bank (not earlier than 2011) duly authorized by the Bangko Sentral ng Pilipinas;
  - iii. It has deployed at least 200 guards as of December 31, 2016;
  - iv. It has at least 1:3 firearm to guard ratio on the existing guards as of December 31, 2016.
- e) Certification from Firearm and Explosive Office (FED) that the above firearms of the bidder exist in the Firearm Information Management System (FIMS) Masterfile.
- f) At least two (2) Certificates of Satisfactory Performance from clients issued in 2017, including from LANDBANK, if the bidder has existing or completed contract with LANDBANK. For certifications pertaining to ongoing contracts, at least one (1) year performance of the contract is required.

**Conforme:**

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**Name of Bidder**

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**Signature over Printed Name of  
Authorized Representative**

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**Position**

## **Checklist of Bidding Documents for Procurement of Goods and Services**

**Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.**

**The Technical Component (First Envelope) shall contain the following:**

1. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No.7).
2. Duly notarized Omnibus sworn statement (sample form - Form No.6).
3. Eligibility requirements
  - **Legal Document**
    - 3.a PhilGEPS Certificate of Registration (Platinum Membership)
  - **Technical / Financial Documents**
    - 3.b Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). The duly signed form shall still be submitted even if the bidder has no on-going contract.
    - 3.c Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).
    - 3.d The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).
    - 3.e Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they

will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.

- 3.f Revised Terms of Reference signed in all pages by authorized representative/s.
- 3.g Certified true copy of valid and current License to Operate issued by PNP-SOSIA.
- 3.h Latest Certification of No Derogatory Records issued by the PNP-SOSIA/Regional-SOSIA/PADPAO.**
- 3.i Notarized certification from the bidder stating that:
  - i. It has at least five (5) years experience in providing security services since 2011;
  - ii. It has rendered security services to a bank (not earlier than 2011) duly authorized by the Bangko Sentral ng Pilipinas;
  - iii. It has deployed at least 200 guards as of December 31, 2016;
  - iv. It has at least 1:3 firearm to guard ratio on the existing guards as of December 31, 2016.
- 3.j Certification from Firearm and Explosive Office (FED) that the above firearms of the bidder exist in the Firearm Information Management System (FIMS) Masterfile.
- 3.k At least (2) Certificates of Satisfactory Performance from clients issued in 2017, including from LANDBANK, if the bidder has existing or completed contract with LANDBANK. For certifications pertaining to ongoing contracts, at least one (1) year performance of the contract is required.
- 4. Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet);
- 5. Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.
- 6. Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.**
- 7. Post-Qualification Documents – (Non-submission of these documents during the bid opening shall not be a ground for the disqualification of the bidder):

7.a Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed through EFPS; and

7.b Income Tax Return for 2016

**The Financial Component (Second Envelope) shall contain the following:**

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)
2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)
3. Duly filled out breakdown of cost/cost distribution signed by the bidder's authorized representative (sample form – Annexes D-1 to D-27)
4. **Duly filled out template for computation of prices signed by the bidder's authorized representative (sample form – Revised Annexes F-1 to F-61)**

## LBP PLAZA & other INSTALLATIONS

### Amount to Guard

New Daily Wage  
Ave Pay/Month (DW x No. of Days per Year/12)  
Night Differential Pay (Ave. Pay/mo x 10%)  
13th Month Pay (DW x365/12/12)  
COLA - (P15x377/12)  
5 Days Incentive Pay (DW + COLA x 5/12)  
Uniform Allowance  
Hazard allowance (P5,000/12)  
Overtime Pay

### Amount to Guard

Retirement Pay (R.A. 7641) (DWx22.5/12)  
SSS Premium  
PhilHealth Contribution  
State Insurance Fund  
Pagibig Fund

### A. TOTAL AMOUNT TO GUARD AND GOV'T.

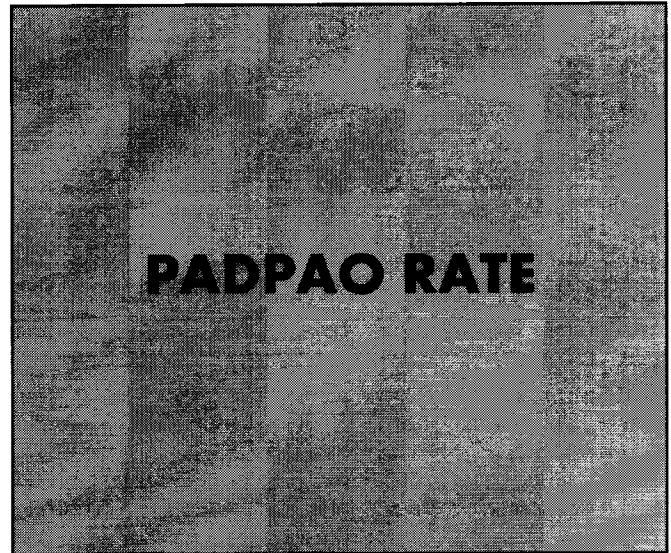
### B. AGENCY FEE (%)

ADMINISTRATIVE OVERHEAD AND PROFIT MARGIN

### C. VALUE ADDED TAX

[AGENCY FEE X 12% VAT-RMC-39-2007]

### MINIMUM CONTRACT RATE



PLEASE INPUT PERCENTAGE HERE

**20.00%**

**Php**

**74,427,451.70**



**COST DISTRIBUTION**

LBP Plaza &amp; Other Installations

**WAGE ORDER NO. NC-20**

Effective June 2, 2016

Days Work per Week

No. of days/year

<b>7 days</b>	<b>7 days</b>	<b>5 days</b>
393.50	393.50	261.00
<i>8 Hours work/day</i>	<i>8 Hours work/day</i>	<i>8 Hours work/day</i>
<i>Night Shift</i>	<i>Day Shift</i>	<i>Day Shift</i>

**Amount to Guard**

New Daily Wage	Php	481.00	Php	481.00	Php	481.00
Ave Pay/Month (DWxNo. of Days per Year/12)	Php	15,772.79	Php	15,772.79	Php	10,461.75
Night Differential Pay (Ave. Pay/mo x 10%)	Php	525.76				
13th Month Pay (DW x365/12/12)	Php	1,219.20	Php	1,219.20	Php	1,219.20
COLA - (P10x377/12)	Php	314.17	Php	314.17	Php	314.17
5 Days Incentive Pay (DW + COLA x 5/12)	Php	204.58	Php	204.58	Php	204.58
Uniform Allowance	Php	100.00	Php	100.00	Php	100.00
Hazard allowance (P5,000/12)	Php	416.67	Php	416.67	Php	416.67
Overtime Pay						
	<b>Php</b>	<b>18,553.17</b>	<b>Php</b>	<b>18,027.41</b>	<b>Php</b>	<b>12,716.37</b>

**Amount to Government in Favor of Guard**

Retirement Pay (R.A. 7641) (DWx22.5/12)	Php	901.88	Php	901.88	Php	901.88
SSS Premium	Php	1,178.70	Php	1,178.70	Php	1,105.00
PhilHealth Contribution	Php	187.50	Php	187.50	Php	187.50
State Insurance Fund	Php	30.00	Php	30.00	Php	30.00
Pagibig Fund	Php	100.00	Php	100.00	Php	100.00
	<b>Php</b>	<b>2,398.08</b>	<b>Php</b>	<b>2,398.08</b>	<b>Php</b>	<b>2,324.38</b>

**A. TOTAL AMOUNT TO GUARD AND GOV'T.**

<b>Php</b>	<b>20,951.25</b>	<b>Php</b>	<b>20,425.49</b>	<b>Php</b>	<b>15,040.75</b>
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**B. AGENCY FEE***ADMINISTRATIVE OVERHEAD AND PROFIT MARGIN*

Php	4,190.25	Php	4,085.10	Php	3,008.15
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**C. VALUE ADDED TAX***[AGENCY FEE X 12% VAT-RMC-39-2007]*

Php	502.83	Php	490.21	Php	360.98
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**MINIMUM CONTRACT RATE per GUARD (8HRS DUTY)**

Php	25,644.33	Php	25,000.80	Php	18,409.88
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**MINIMUM CONTRACT RATE per GUARD (12HRS DUTY)**

Php	38,466.50	Php	37,501.20
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LBP BRANCHES COVERED

1 Lot LBP Plaza &amp; Other Installations

**SECURITY GUARD SERVICES FOR BIDDING**

LBP Plaza and Other Installation

Name of Branch	No. of Guards	Night/Diff.	7 days (12hrs Night Shift Duty)			VAT	Budget for 2 Years			
			Salaries & Wages	Admin O/H						
1 LBP Plaza			for 2 Years			for 2 Years				
2 Antipolo Warehouse	3	525.76	37,854.70	31,426.88	2,262,735.00	6,285.38	452,547.00	1,131.37	81,458.46	2,796,740.46
3 Intramuros Trng Ctr	1	525.76	12,618.23	31,426.88	754,245.00	6,285.38	150,849.00	1,131.37	27,152.82	932,246.82
4 Concord Acq. Asset	1	525.76	12,618.23	31,426.88	754,245.00	6,285.38	150,849.00	1,131.37	27,152.82	932,246.82
5 Paco Warehouse	1	525.76	12,618.23	31,426.88	754,245.00	6,285.38	150,849.00	1,131.37	27,152.82	932,246.82
6 TMG Extension Office	2	525.76	25,236.47	31,426.88	1,508,490.00	6,285.38	301,698.00	1,131.37	54,305.64	1,864,493.64
<b>TOTAL</b>	<b>8</b>		<b>100,945.87</b>	<b>6,033,960.00</b>	<b>1,206,792.00</b>		<b>217,222.56</b>		<b>7,457,974.56</b>	

+	7,270,820.85
+	11,693,814.48
+	30,773,196.00
+	17,231,645.81
<b>TOTAL</b>	<b>74,427,451.70</b>

**SECURITY GUARD SERVICES FOR BIDDING**

LBP Plaza and Other Installation

Name of Branch	No. of Guards	7 days (12hrs Day Shift Duty)				VAT	Budget for 2 Years			
		Night/Dif.	Salaries & Wages	Admin O/H						
1 LBP Plaza										
2 Antipolo Warehouse	3		for 2 Years							
3 Intramuros Trng Ctr	1		0.00	30,638.24	2,205,952.92	6,127.65	441,190.58	1,102.98	79,414.31	2,726,557.81
4 Concord Acq. Asset	1		0.00	30,638.24	735,317.64	6,127.65	147,063.53	1,102.98	26,471.44	908,852.61
5 Paco Warehouse	1		0.00	30,638.24	735,317.64	6,127.65	147,063.53	1,102.98	26,471.44	908,852.61
6 TMG Extension Office	2		0.00	30,638.24	1,470,635.28	6,127.65	294,127.06	1,102.98	52,942.87	1,817,705.21
<b>TOTAL</b>	<b>8</b>		<b>0.00</b>	<b>5,882,541.12</b>	<b>1,176,508.23</b>	<b>211,771.50</b>	<b>7,270,820.85</b>			

+	7,457,974.56
+	11,693,814.48
+	30,773,196.00
+	17,231,645.81
<b>TOTAL</b>	<b>74,427,451.70</b>

**SECURITY GUARD SERVICES FOR BIDDING**

LBP Plaza and Other Installation

Name of Branch	No. of Guards	Night Diff.		Salaries & Wages		Admin O/H		VAT		Budget for 2 Years
			for 2 Years		for 2 Years		for 2 Years		for 2 Years	
1 LBP Plaza	18	525.76	227,128.20	20,951.25	9,050,940.00	4,190.25	1,810,188.00	502.83	217,222.56	11,078,350.56
2 Antipolo Warehouse										
3 Intramuros Trng Ctr										
4 Concord Acq. Asset										
5 Paco Warehouse										
6 TMG Extension Office										
7 Buffer	1	525.76	12,618.23	20,951.25	502,830.00	4,190.25	100,566.00	502.83	12,067.92	615,463.92
<b>TOTAL</b>	<b>19</b>		<b>239,746.43</b>		<b>9,553,770.00</b>		<b>1,910,754.00</b>		<b>229,290.48</b>	<b>11,693,814.48</b>

+	7,457,974.56
+	7,270,820.85
+	30,773,196.00
+	17,231,645.81
<b>TOTAL</b>	<b>74,427,451.70</b>

**SECURITY GUARD SERVICES FOR BIDDING**

LBP Plaza and Other Installation

Name of Branch		No. of Guards	7 days (8hrs Day Shift Duty)						VAT	Budget for 2 Years
			NightDiff.		Salaries & Wages		Admin O/H			
			for 2 Years	for 2 Years	for 2 Years	for 2 Years	for 2 Years	for 2 Years		
1	LBP Plaza	47	0.00	20,951.25	23,633,010.00	4,190.25	4,726,602.00	502.83	567,192.24	28,926,804.24
2	Antipolo Warehouse		0.00							
3	Intramuros Trng Ctr		0.00							
4	Concord Acq. Asset									
5	Paco Warehouse									
6	TMG Extension Office									
7	Buffer	3	0.00	20,951.25	1,508,490.00	4,190.25	301,698.00	502.83	36,203.76	1,846,391.76
<b>TOTAL</b>		<b>50</b>	<b>0.00</b>		<b>25,141,500.00</b>		<b>5,028,300.00</b>		<b>603,396.00</b>	<b>30,773,196.00</b>

	+	7,457,974.56
	+	7,270,820.85
	+	11,693,814.48
	+	17,231,645.81
<b>TOTAL</b>		<b>74,427,451.70</b>

**SECURITY GUARD SERVICES FOR BIDDING**

LBP Plaza and Other Installation

		5 days (8hrs Day Shift Duty)									
Name of Branch	No. of Guards	NightDiff.		Salaries & Wages		Admin O/H		VAT		Budget for 2 Years	
		for 2 Years		for 2 Years		for 2 Years		for 2 Years			
1 LBP Plaza	36	0.00		15,040.75		12,995,208.00	3,008.15	2,599,041.60	360.98	311,884.99	15,906,134.59
2 Antipolo Warehouse		0.00									
3 Intramuros Trng Ctr		0.00									
4 Concord Acq. Asset		0.00									
5 Paco Warehouse		0.00									
6 TMG Extension Office		0.00									
7 Buffer	3	0.00		15,040.75		1,082,934.00	3,008.15	216,586.80	360.98	25,990.42	1,325,511.22
<b>TOTAL</b>	<b>39</b>	<b>0.00</b>				<b>14,078,142.00</b>		<b>2,815,628.40</b>		<b>337,875.41</b>	<b>17,231,645.81</b>

	+	7,457,974.56
	+	7,270,820.85
	+	11,693,814.48
	+	30,773,196.00
<b>TOTAL</b>		<b>74,427,451.70</b>

## REGION II

### Amount to Guard

New Daily Wage  
Ave Pay/Month (DW x No. of Days per Year/12)  
Night Differential Pay (Ave. Pay/mo x 10%)  
13th Month Pay (DW x365/12/12)  
COLA - (P15x377/12)  
5 Days Incentive Pay (DW + COLA x 5/12)  
Uniform Allowance  
Hazard allowance (P5,000/12)  
Overtime Pay

### Amount to Guard

Retirement Pay (R.A. 7641) (DWx22.5/12)  
SSS Premium  
PhilHealth Contribution  
State Insurance Fund  
Pagibig Fund

### A. TOTAL AMOUNT TO GUARD AND GOV'T.

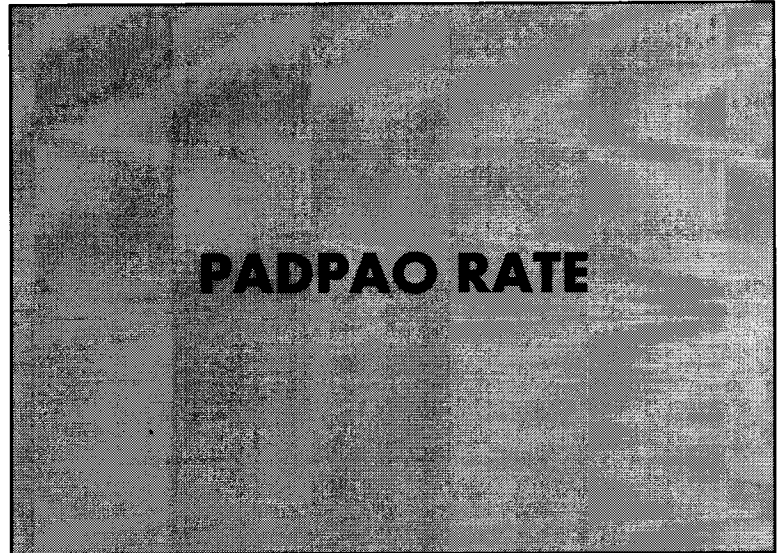
### B. AGENCY FEE (%)

ADMINISTRATIVE OVERHEAD AND PROFIT MARGIN

### C. VALUE ADDED TAX

[AGENCY FEE X 12% VAT-RMC-39-2007]

### MINIMUM CONTRACT RATE



PLEASE INPUT PERCENTAGE HERE

**20.00%**

**Php 21,202,233.02**

**COST DISTRIBUTION**

REGION II Isabela, Cagayan, Nueva Viscaya, Quirino and Batanes

**WAGE ORDER NO. RTWPB II - 17**

Effective May 14, 2016

Days Work per Week

No. of days/year

<b>7 days</b>	<b>5 days</b>
393.50	261.00
<i>8 Hours work/day</i>	<i>8 Hours work/day</i>
<i>Night Shift</i>	<i>Day Shift</i>

**Amount to Guard**

New Daily Wage	Php	300.00	Php	300.00
Ave Pay/Month (DW x No. of Days per Year/12)	Php	9,837.50	Php	6,525.00
Night Differential Pay (Ave. Pay/mo x 10%)	Php	327.92		
13th Month Pay (DW x365/12/12)	Php	760.42	Php	760.42
5 Days Incentive Pay (DW x 5/12)	Php	125.00	Php	125.00
Uniform Allowance	Php	100.00	Php	100.00
Hazard allowance (P5,000/12)	Php	416.67	Php	416.67
Overtime Pay				
	<b>Php</b>	<b>11,567.50</b>	<b>Php</b>	<b>7,927.09</b>

**Amount to Guard**

Retirement Pay (R.A. 7641) (DWx22.5/12)	Php	562.50	Php	562.50
SSS Premium	Php	810.30	Php	589.30
PhilHealth Contribution	Php	112.50	Php	100.00
State Insurance Fund	Php	10.00	Php	10.00
Pagibig Fund	Php	100.00	Php	100.00
	<b>Php</b>	<b>1,595.30</b>	<b>Php</b>	<b>1,361.80</b>

**A. TOTAL AMOUNT TO GUARD AND GOV'T.**

<b>Php</b>	<b>13,162.80</b>	<b>Php</b>	<b>9,288.89</b>
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**B. AGENCY FEE**

Php	2,632.56	Php	1,857.78
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*ADMINISTRATIVE OVERHEAD AND PROFIT MARGIN***C. VALUE ADDED TAX**

Php	315.91	Php	222.93
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*[AGENCY FEE X 12% VAT-RMC-39-2007]***MINIMUM CONTRACT RATE per GUARD**

<b>Php</b>	<b>16,111.27</b>	<b>Php</b>	<b>11,369.60</b>
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**LBP BRANCHES COVERED**

Alicia	
Aparri	San Isidro (Isabela)
Bambang	Sanchez Mira
Cabarroguis	Santiago (Isabela)
Cauayan/LC/AC	Solano/LC
Ilagan	Tuegarao 1, LC, AOC
Roxas (Isabela)	Tuegarao 2



**COST DISTRIBUTION**

Cordillera Administrative Region (CAR)

Mt. Province, Abara, Benuet, Ifugao, Kalinga and Apayao

**WAGE ORDER NO. RBCAR - 18**

Effective June 5, 2017

Days Work per Week

No. of days/year

**7 days**

393.50

8 Hours work/day

Night Shift

**5 days**

261.00

8 Hours work/day

Day Shift

**Amount to Guard**

New Daily Wage	Php	285.00	Php	285.00
Ave Pay/Month (DW x No. of Days per Year/12)	Php	9,345.63	Php	6,198.75
Night Differential Pay (Ave. Pay/mo x 10%)	Php	311.52		
13th Month Pay (DW x365/12/12)	Php	722.40	Php	722.40
5 Days Incentive Pay (DW x 5/12)	Php	118.75	Php	118.75
Uniform Allowance	Php	100.00	Php	100.00
Hazard allowance (P5,000/12)	Php	416.67	Php	416.67
Overtime Pay				
	<b>Php</b>	<b>11,014.96</b>	<b>Php</b>	<b>7,556.57</b>

**Amount to Guard**

Retirement Pay (R.A. 7641) (DWx22.5/12)	Php	534.38	Php	534.38
SSS Premium	Php	663.00	Php	478.80
PhilHealth Contribution	Php	100.00	Php	100.00
State Insurance Fund	Php	10.00	Php	10.00
Pagibig Fund	Php	100.00	Php	100.00
	<b>Php</b>	<b>1,407.38</b>	<b>Php</b>	<b>1,223.18</b>

**A. TOTAL AMOUNT TO GUARD AND GOV'T.****Php 12,422.34      Php 8,779.75****B. AGENCY FEE**

Php 2,484.47      Php 1,755.95

*ADMINISTRATIVE OVERHEAD AND PROFIT MARGIN***C. VALUE ADDED TAX**

Php 298.14      Php 210.71

*[AGENCY FEE X 12% VAT-RMC-39-2007]***MINIMUM CONTRACT RATE per GUARD****Php 15,204.94      Php 10,746.41****LBP BRANCHES COVERED**

Ifugao

Kalinga

Apayao

**COST DISTRIBUTION**

NCR Rate for Basco, Batanes

**WAGE ORDER NO. NCR-20**

Effective June 2, 2016

Days Work per Week

No. of days/year

**7 days**

393.50

8 Hours work/day

Day Shift

**5 days**

261.00

8 Hours work/day

Day Shift

**Amount to Guard**

New Daily Wage

Php 481.00

Php 481.00

Ave Pay/Month (DWxNo. of Days per Year/12)

Php 15,772.79

Php 10,461.75

Night Differential Pay (Ave. Pay/mo x 10%)

Php 525.76

13th Month Pay (DW x365/12/12)

Php 1,219.20

Php 1,219.20

COLA - (P10x377/12)

Php 314.17

Php 314.17

5 Days Incentive Pay (DW + COLA x 5/12)

Php 204.58

Php 204.58

Uniform Allowance

Php 100.00

Php 100.00

Hazard allowance (P5,000/12)

Php 416.67

Php 416.67

Overtime Pay

**Php 18,553.17****Php 12,716.37****Amount to Government in Favor of Guard**

Retirement Pay (R.A. 7641) (DWx22.5/12)

Php 901.88

Php 901.88

SSS Premium

Php 1,178.70

Php 1,105.00

PhilHealth Contribution

Php 187.50

Php 187.50

State Insurance Fund

Php 30.00

Php 30.00

Pagibig Fund

Php 100.00

Php 100.00

**Php 2,398.08****Php 2,324.38****A. TOTAL AMOUNT TO GUARD AND GOV'T.****Php 20,951.25****Php 15,040.75****B. AGENCY FEE***ADMINISTRATIVE OVERHEAD AND PROFIT MARGIN*

Php 4,190.25

Php 3,008.15

**C. VALUE ADDED TAX***[AGENCY FEE X 12% VAT-RMC-39-2007]*

Php 502.83

Php 360.98

**MINIMUM CONTRACT RATE per GUARD (8HRS DUTY)****Php 25,644.33****Php 18,409.88****LBP BRANCHES COVERED**

Basco Branch (Batanes)

**SECURITY GUARD SERVICES FOR BIDDING**

REGION II

Name of Branch	No. of Guards	NightDiff.	7 days			VAT	Budget for 2 Years			
			Salaries & Wages for 2 Years	Admin O/H for 2 Years	for 2 Years					
1 Alicia (Isabela)										
2 Aparri (Cagayan)										
3 Bambang (NV)										
4 Basco (Batanes)										
5 Cabarroguis (Quirino)										
6 Cauayan (Isabela)										
7 Ilagan (Isabela)										
8 Lagawe (Ifugao)										
9 Luna (Apayao)										
10 Roxas (Isabela)										
11 San Isidro (Isabela)										
12 Sanchez Mira (Cagayan)										
13 Santiago (Isabela)	1	327.92	7,870.00	13,162.80	315,907.20	2,632.56	63,181.46	315.91	7,581.77	386,670.43
14 Solano (NV)										
15 Tabuk (Kalinga)										
16 Tuguegarao 1 (Cagayan)	3	327.92	23,610.00	13,162.80	947,721.60	2,632.56	189,544.37	315.91	22,745.32	1,160,011.29
17 Tuguegarao 2 (Cagayan)										
18 Buffer	4	327.92	31,480.00	13,162.80	1,263,628.80	2,632.56	252,725.82	315.91	30,327.10	1,546,681.72
<b>TOTAL</b>	<b>8</b>		<b>62,960.00</b>		<b>2,527,257.60</b>		<b>505,451.65</b>		<b>60,654.19</b>	<b>3,093,363.44</b>

+ 65  
73

+ 18,108,869.58  
21,202,233.02

REVISED ANSWER F - 24

**SECURITY GUARD SERVICES FOR BIDDING**

REGION II

Name of Branch	No. of Guards	NightDiff.	5 days					VAT	Budget for 2 Years
			Salaries & Wages	Admin O/H	Admin O/H	VAT	Budget for 2 Years		
1 Alicia (Isabela)	3	for 2 Years 0.00	9,288.89	for 2 Years 668,800.08	1,857.78	for 2 Years 133,760.02	222.93	for 2 Years 16,051.20	818,611.30
2 Aparri (Cagayan)	3	0.00	9,288.89	668,800.08	1,857.78	133,760.02	222.93	16,051.20	818,611.30
3 Bambang (NV)	3	0.00	9,288.89	668,800.08	1,857.78	133,760.02	222.93	16,051.20	818,611.30
4 Busco (Batanes)	3	0.00	15,040.75	1,082,934.00	3,008.15	216,586.80	360.98	25,990.42	1,325,511.22
5 Cabarroguis (Quirino)	3	0.00	9,288.89	668,800.08	1,857.78	133,760.02	222.93	16,051.20	818,611.30
6 Cauayan (Isabela)	6	0.00	9,288.89	1,337,600.16	1,857.78	267,520.03	222.93	32,102.40	1,637,222.59
7 Ilagan (Isabela)	3	0.00	9,288.89	668,800.08	1,857.78	133,760.02	222.93	16,051.20	818,611.30
8 Lagawe (Ifugao)	3	0.00	8,779.75	632,142.00	1,755.95	126,428.40	210.71	15,171.41	773,741.81
9 Luna (Apayao)	3	0.00	8,779.75	632,142.00	1,755.95	126,428.40	210.71	15,171.41	773,741.81
10 Roxas (Isabela)	3	0.00	9,288.89	668,800.08	1,857.78	133,760.02	222.93	16,051.20	818,611.30
11 San Isidro (Isabela)	3	0.00	9,288.89	668,800.08	1,857.78	133,760.02	222.93	16,051.20	818,611.30
12 Sanchez Mira (Cagayan)	3	0.00	9,288.89	668,800.08	1,857.78	133,760.02	222.93	16,051.20	818,611.30
13 Santiago (Isabela)	3	0.00	9,288.89	668,800.08	1,857.78	133,760.02	222.93	16,051.20	818,611.30
14 Solano (NV)	4	0.00	9,288.89	891,733.44	1,857.78	178,346.69	222.93	21,401.60	1,091,481.73
15 Tabuk (Kalinga)	3	0.00	8,779.75	632,142.00	1,755.95	126,428.40	210.71	15,171.41	773,741.81
16 Tuguegarao 1 (Cagaya)	6	0.00	9,288.89	1,337,600.16	1,857.78	267,520.03	222.93	32,102.40	1,637,222.59
17 Tuguegarao 2 (Cagaya)	4	0.00	9,288.89	891,733.44	1,857.78	178,346.69	222.93	21,401.60	1,091,481.73
18 Buffer	6	0.00	9,288.89	1,337,600.16	1,857.78	267,520.03	222.93	32,102.40	1,637,222.59
<b>TOTAL</b>	<b>65</b>	<b>0.00</b>	<b>14,794,828.08</b>	<b>2,958,965.65</b>	<b>355,075.85</b>	<b>18,108,869.58</b>	<b>3,093,363.44</b>	<b>21,202,233.02</b>	

+ 8  
73

+  
3,093,363.44  
21,202,233.02

REVISED ANNEX F - 1C